



# NEUROSCIENCE PHD PROGRAMME WELCOME

2023-2024

# CAPD'S MEMBERS

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# WE ALL HAVE DUTIES

## The CAPD will:

Provide a Tutor to new students.

Provide information and orientation about PhD studies.

Be the link with EDUMH.

Communicate changes in Doctoral-studies' rules.

Organize training activities.

Monitor the thesis progression.

Organize and coordinate the anual assessment.

Provide anual certificates for fellowships.

Listen ....suggestions, constructive complains, problems

CAPD will handle confidentially any personal information

# WE ALL HAVE DUTIES

## The student will:

Sign the Good research practice.

Inform about thesis' supervisors

Upload his/her research plan on time ( 3 months)

Get the COIR code.

Pay all fees for doctoral studies

**even if he/she is on voluntary leave \***

Take primary responsibility of her/his learning.

Be self-motivated in the management of her/his learning.

Attend to IN seminars and formative activities (EDUMH).

Make ....suggestions, constructive complains...

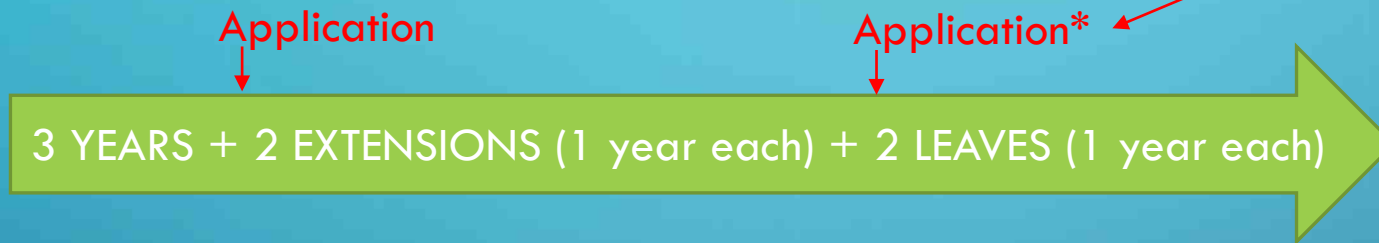
Communicate

Fill in the surveys about the doctoral programme annually.

**Be aware of the completion date**

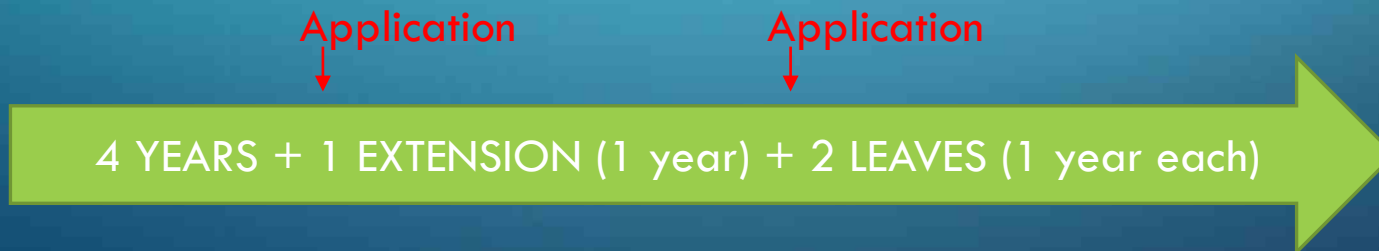
# STAGES IN THE LIFE OF A PhD STUDENT

- STUDENTS ENROLLED BEFORE 2023:



- Ask your first leave at least **1 month before of** your end date.

- STUDENTS ENROLLED SINCE 2023:



# THE GYMKHANA FOR A PHD STUDENT



# COIR CODE

All students with no exception must get a COIR CODE.

Ask to your thesis director for the code of the Project.



## PASOS A SEGUIR:

**IMPORTANTE:** Las actividades deben evaluarse antes del inicio de la realización de las mismas.

- Paso 1: Procedimiento de Capacitación para estudiantes doctorado (debe entrar con su cuenta del colectivo UMH): <https://bit.ly/3InJG8p>
- Paso 2: Cumplimentación formulario COIR (botón en la parte inferior de la web)
- Paso 3 (si procede): Envío de documentación adicional solicitada



# FORMATIVE ACTIVITIES

How ?  
Go to doctoral  
formation IN web  
page.

- IN seminars (every Friday). Two abstracts per year. Javier Morante.
- Congresses and meetings.
- Transversal courses EDUMH \* and program specific courses.
- Stays abroad ( three months or more ..... international thesis).
- Scientific divulgation (brain awareness week...)
- Fens and IBRO courses.

**All activities must be justified by their own certificate**

**INFORME DE ACTIVIDADES**

**Update every year. → Evaluation**

**Validated by the thesis director**



# Annual assessments PhD students 23-24



15-19 July 2023

# TYPES OF TESIS: CONVENTIONAL OR COMPENDIUM??



## CONVENTIONAL THESIS

Co-autor in Q1 or Q2 scientific paper  
Never used by other student.  
You will need external evaluation.

## COMPENDIUM THESIS

First autor in one Q1 scientific paper.  
Never used by other student.  
Reviews allowed.  
No External evaluation.  
**(Yes since 23-24)**  
Director and co-director as co-authors.

# GETTING INFORMATION: WHERE?

Do not forget your representatives!!

## Doctoral school

### Web page

- Regulation.
- Fellowships.
- Monitoring application.
- Interdisciplinary courses.
  - News...

General Information

## IN website

Formation axis. Doctorado.

- Composition of CAPD.
- Student`s representatives.
  - Programme specific activities
- Programme specific courses....

Specific information regarding doctoral program in Neuroscience

## Virtual campus

Through your personal acces to UMH .  
Doctoral program 23-24

Only for students in their final stage. Tesis.

Where do I have to upload my Research plan?

Where can I check my end date?

Where can I ask for my extensions, leaves...?

# UMH WEB PAGE: ACADEMIC STUDIES

<https://estudios.umh.es/presentacion/>



**UNIVERSITAT**  
Miguel Hernández

ESPAÑOL · VALENCIÀ · ENGLISH   SEDE ELECTRÓNICA     

## Servicio de Gestión de Estudios

[PRESENTACIÓN](#)   [ACCESO](#)   [MATRÍCULA](#)   [BECAS](#)   [RECONOCIMIENTOS](#)   [TÍTULOS](#)   [DOCTORADO](#)   [FORM. PERMANENTE](#)   



[DOCTORADO](#) > [PRESENTACIÓN Y VÍDEOS INFORMATIVOS DE LA APLICACIÓN DE SEGUIMIENTO](#)

[PRESENTACIÓN](#)    **PRESENTACIÓN Y VÍDEOS INFORMATIVOS DE LA APLICACIÓN DE SEGUIMIENTO**

[ACCESO](#)   

[MATRÍCULA](#)   

[BECAS](#)    16 enero 2023

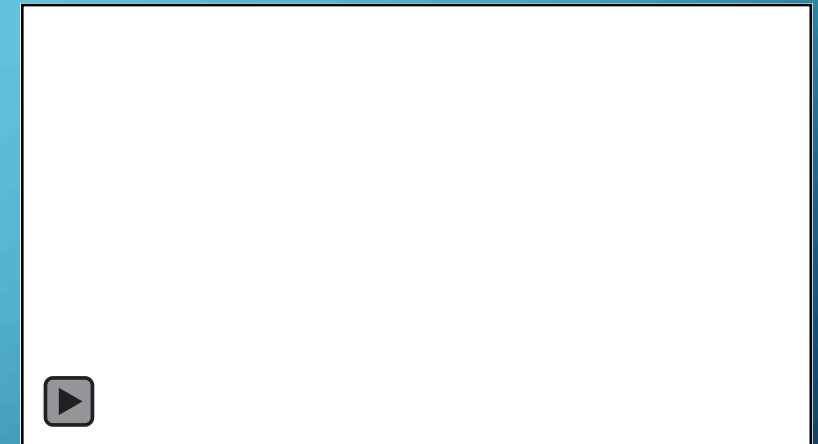
[RECONOCIMIENTOS](#)    Presentación y vídeos informativos de la aplicación de seguimiento de doctorado:

General information about PhD studies.

# UMH WEB PAGE: DOCTORATE



The screenshot shows a website page with a navigation menu on the left and a main content area on the right. The navigation menu includes links for: PRESENTACIÓN, ACCESO, MATRÍCULA, BECAS, RECONOCIMIENTOS, TÍTULOS, DOCTORADO (highlighted), INFORMACIÓN GENERAL, ACTIVIDADES DE LA ESCUELA DE DOCTORADO, EVALUACIÓN, DEPÓSITO Y DEFENSA DE TESIS, OTRA INFORMACIÓN DE INTERÉS, IMPRESOS DE DOCTORADO, TABLÓN DE ANUNCIOS, PRESENTACIÓN Y VÍDEOS INFORMATIVOS DE LA APLICACIÓN DE SEGUIMIENTO (highlighted), FORM. PERMANENTE, and Novedades. The main content area displays the title "PRESENTACIÓN Y VÍDEOS INFORMATIVOS DE LA APLICACIÓN DE SEGUIMIENTO" with a date of "16 enero 2023". Below the title, it says "Presentación y videos informativos de la aplicación de seguimiento de doctorado:" followed by a bulleted list of links: "Presentación bienvenida.", "Acceso a la aplicación de seguimiento de doctorado.", "Plan de investigación, documentos de actividades e información de la tesis.", and "Control de permanencia: solicitud de cambio de dedicación, prórrogas, ausencias y bajas."



General information about PhD studies.  
“How to use the monitoring application”

# UMH WEB PAGE: DOCTORAL FORMS

← → ↻ [estudios.umh.es/doctorado/impresos/](https://estudios.umh.es/doctorado/impresos/)

- [PRESENTACIÓN](#) ▾
- [ACCESO](#) ▾
- [MATRÍCULA](#) ▾
- [BECAS](#) ▾
- [RECONOCIMIENTOS](#)
- [TÍTULOS](#) ▾
- [DOCTORADO](#)** ▲
- [INFORMACIÓN GENERAL](#)
  - [Actividades de la Escuela de Doctorado](#)
  - [EVALUACIÓN, DEPÓSITO Y DEFENSA DE TESIS](#)
  - [OTRA INFORMACIÓN DE INTERÉS](#)
  - [IMPRESOS DE DOCTORADO](#)**
  - [TABLÓN DE ANUNCIOS](#)
  - [PRESENTACIÓN Y VÍDEOS INFORMATIVOS DE LA APLICACI...](#)
- [FORM. PERMANENTE](#)
  - [Novedades](#)

## IMPRESOS DE DOCTORADO

13 septiembre 2023

Procedimientos e impresos utilizados para la evaluación de la calidad y la lectura de la tesis doctoral de los estudiantes que están cursando estudios de doctorado regulados por el Real Decreto 99/2011.

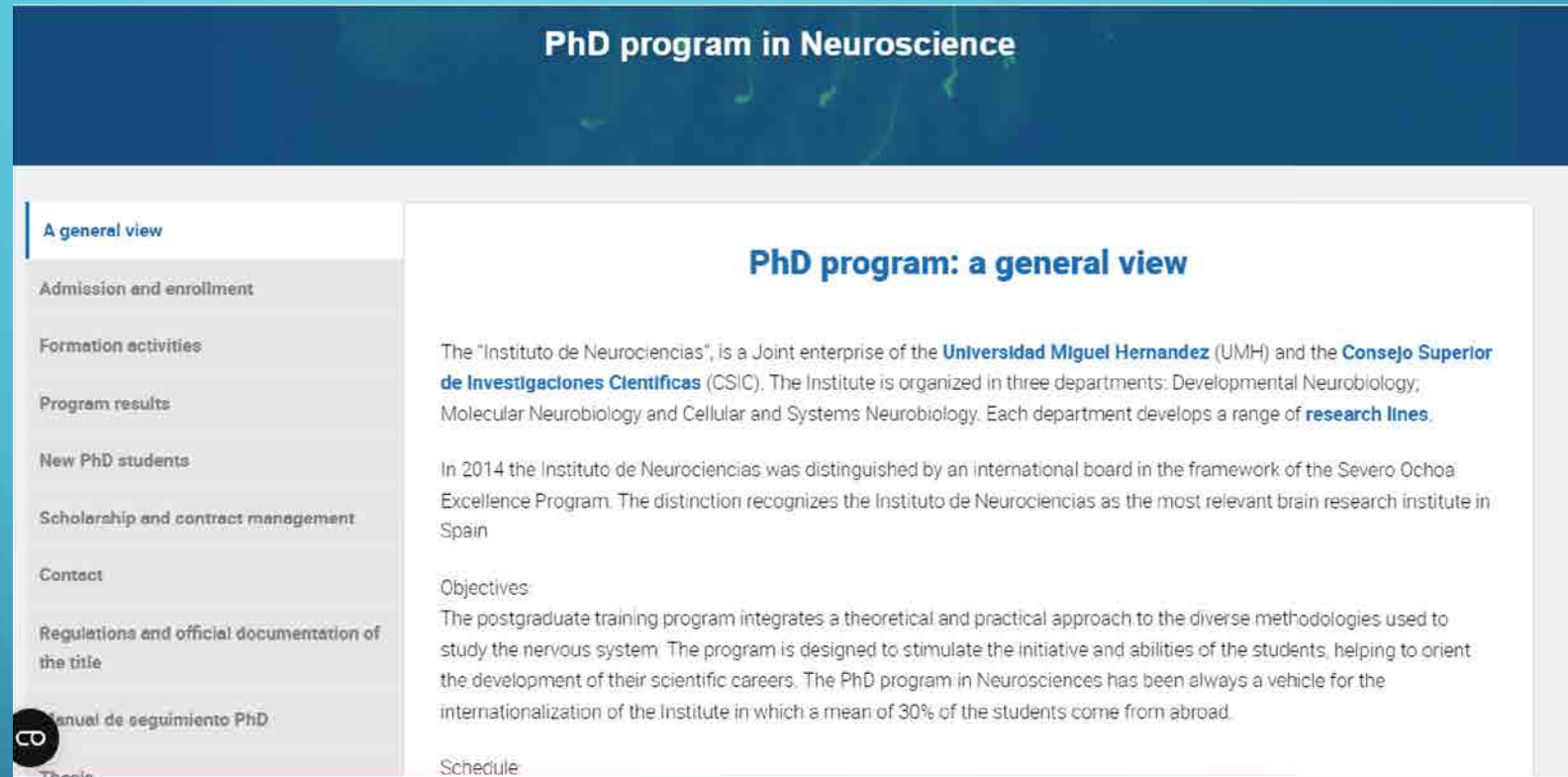
- **Impresos de evaluación de la calidad de la tesis doctoral:**
  - [Informe de evaluación.DOC](#)
  - [Perfil de los/las evaluadores/as.DOC](#)
  - [Solicitud informe Sexenio Equivalente Biblioteca-UMH.PDF](#)
  - [Propuesta de los/las evaluadores/as.PDF](#)
  - [Solicitud presentación de la tesis con un conjunto de publicaciones.PDF](#)
  - [Modelo de declaración jurada de Sexenios.docx](#)
- **Impresos para la lectura de la tesis doctoral:**
  - [Procedimiento de depósito de tesis doctoral.PDF](#)
  - [Perfil de miembros del Tribunal de Tesis Doctoral.DOC](#)
  - [Perfil de miembros del Tribunal de Tesis Doctoral en INGLÉS.DOC](#)
  - [Propuesta de Tribunal de Tesis Doctoral.PDF](#)
  - [Solicitud de depósito de tesis doctoral y derechos de examen.PDF](#)
- **Impresos para los Premios Extraordinario de Doctorado:**
  - [Normativa de Premios Extraordinarios de Doctorado.PDF](#)
  - [Modelo de currículum a presentar para optar a Premio Extraordinario.DOC](#)
  - [Solicitud devolución tasas por Premio Extraordinario de Doctor/a.PDF](#)

# IN WEBSITE

The image shows a browser window displaying the website [in.umh-csic.es/es/](http://in.umh-csic.es/es/). The page features a navigation menu with the following items: **El instituto**, **Investigación**, **Servicios**, **Formación**, **Innovación**, **Traslación**, and **Comunicación**. The **Formación** menu is expanded, showing a list of programs: **Máster en Neurociencias**, **Programa de Doctorado en Neurociencias**, and **NeurotechEU**. A red arrow points to the **Máster en Neurociencias** option. The website header includes the logos for **INSTITUTO DE NEUROCIENCIAS**, **CSIC**, and **UNIVERSITAS Miguel Hernández**. A search bar with the text "Buscar" and a button for "Acceso usuarios" are also visible.

# IN WEBSITE: FORMATION

- Academic calendar
- Activities.
- Grants (Calls and internal application)
- Contacts
- News...



The screenshot displays the website for the PhD program in Neuroscience. The main header is "PhD program in Neuroscience". A sidebar on the left contains a navigation menu with the following items: "A general view" (highlighted), "Admission and enrollment", "Formation activities", "Program results", "New PhD students", "Scholarship and contract management", "Contact", "Regulations and official documentation of the title", and "Manual de seguimiento PhD". The main content area is titled "PhD program: a general view" and contains the following text:

The "Instituto de Neurociencias", is a Joint enterprise of the **Universidad Miguel Hernandez** (UMH) and the **Consejo Superior de Investigaciones Científicas** (CSIC). The Institute is organized in three departments: Developmental Neurobiology, Molecular Neurobiology and Cellular and Systems Neurobiology. Each department develops a range of **research lines**.

In 2014 the Instituto de Neurociencias was distinguished by an international board in the framework of the Severo Ochoa Excellence Program. The distinction recognizes the Instituto de Neurociencias as the most relevant brain research institute in Spain

**Objectives:**  
The postgraduate training program integrates a theoretical and practical approach to the diverse methodologies used to study the nervous system. The program is designed to stimulate the initiative and abilities of the students, helping to orient the development of their scientific careers. The PhD program in Neurosciences has been always a vehicle for the internationalization of the Institute in which a mean of 30% of the students come from abroad.

Schedule



# VIRTUAL CAMPUS: PREPARING A THESIS

The screenshot shows a web browser window with the address bar containing `campus.umh.es`. The page header includes the text "Campus Virtual UMH" and "Ayuda" on the left, and "Usted no se ha identificado. (Acceder)" on the right. The main content area features the logo of "UNIVERSITAS Miguel Hernández" on the left and a login form on the right. The login form has two input fields labeled "User:" and "Password:". Below the logo, there is a section titled "Novedades del sitio" with a welcome message: "Bienvenido/a al Campus Virtual de la UMH de Universidad Miguel Hernández - miércoles, 12 de enero de 2022, 09:41". The main heading is "Bienvenido/a al Campus Virtual de la UMH". The text below explains that the virtual campus is a personalized workspace for students and provides instructions on how to access it. A list of instructions is provided at the bottom.

campus.umh.es


Campus Virtual UMH Ayuda

Usted no se ha identificado. (Acceder)

**UNIVERSITAS**  
Miguel Hernández

User:  
Password:

Novedades del sitio

 **Bienvenido/a al Campus Virtual de la UMH**  
de [Universidad Miguel Hernández](#) - miércoles, 12 de enero de 2022, 09:41

**Bienvenido/a al Campus Virtual de la UMH**

CAMPUS UMH es tu escritorio personalizado con toda la información de tus asignaturas matriculadas, donde podrás descargar material docente, entregar tareas, realizar exámenes y mucho más.

Para **ACCEDER A CAMPUS UMH** solo tienes que identificarte:

- Si eres estudiante el nombre de usuario es tu número de DNI sin la letra.

# COURSES

- Applied statistic análisis ( y mantenimiento de asesoramiento estadístico.)
- Nature Master Classes.
- Introduction to scientific coding and análisis. (2022 y 2023).
- Image analysis course.
- Adobe4science.
- Genomic analysis in neuroscience.
- Cocinando inteligencia artificial con Phyton.

# GRANTS FOR TRAINING ACTIONS

Every student can apply for a grant of 400 euros maximum.  
One application.

To attend congresses and meetings (if the congress has its own grant program, you also need to apply), in person courses, thesis printing,....

HOW:

IN web page    Formation    Doctorado    Application form  
Invoices with NIF UMH    or CSIC (Ask first)

# WE ARE ON THE SAME TEAM...

- We need your suggestions and ideas.
- We need your opinion ( surveys).

# IN BRIEF...

## PhD tasks

Do not forget that I have to...

- Send CAPD my Director/co-director/ tutor (first month since enrollment)
- Send CAPD the good scientific practices signed
- Send CAPD my @umh.es email address as soon as I get it.
- Ask for my COIR code
- Justify and validate my training activities before annual evaluation.
- Report any stay abroad.
- Ask for any interesting training activity to CAPD.
- Ask for help if I am suffering any worrying situation.
- Remember my deadline to ask for extensions and leaves (three weeks earlier)
- To fill in the quality surveys for Doctoral programme in Neuroscience.