

RULES FOR THE PRIMARY CULTURE FACILITY (second floor)

General considerations

- If you have been authorised to work in one of the cell culture facilities is because you have previously read, understood and compromised to follow the rules of the cell culture units, available at the intranet.
- The ignorance of these rules does not exempt of its fulfilment. You can lose the authorization to work at the cell culture units if you don't follow strictly the rules.
- In the case you still have some doubts, before start working in the facility you have to ask to your lab supervisor or principal investigator (PI). You can also ask to the cell culture technicians and scientific supervisors of the units
- Every PI is the ultimate responsible for the adequate training in cell culture techniques of every new user from his laboratory. The PI has also the ultimate responsibility about the behaviour of the members of his lab in the cell culture facilities.
- The two culture technicians (Sara Carratalá and Rosa García) have the delegated authority by the scientific responsible of the unit. Therefore they can immediately restrict access to those users that do not follow the rules.

Specific rules for the primary culture facility (second floor)

At the entrance

- Please check that the door has been perfectly closed after your access to the unit.
- Animals (rats, mice...) are **only allowed in the pre-culture room**. It is banned to introduce animals in the culture rooms!
- The use of lab coat is mandatory in culture rooms. The use of gloves is optional, except in the P2 area (virus), where it is absolutely necessary to wear blue (nitrile) gloves. In this room you have to use a specific and disposable lab coat. Please do not wear the same gloves and lab coat you have used to manipulate animals in the pre-culture room.

Before start

- WASH YOUR HANDS!!

- Switch on the UV light of the hood during 10 min before start.
- Clean with diluted bleach every surface you are planning to use (working surface, vacuum tubes...).
- Clean with ethanol all the tools you are going to use (scissors, forceps, grids, micropipettes...). Clean as well with ethanol other stuff you are planning to introduce under the hood (flasks, bags, boxes of tips, bottles...).
- Once you have finished add diluted bleach to all the biological stuff before discard. It is highly recommended to remove all the culture medium (+bleach) with the vacuum system. **Tissue and organ pieces must be discarded as entire animals (freezer in the basement in animal house facilities).**
- Switch on again the UV lights for 10 minutes once you have finished.
- Please remind that it is essential to follow strictly the booking schedule of the hoods. If you have changed your mind in the last minute, please delete your name from the booking list of the hood.