

The time estimated between the beginning of the process of evaluation of the thesis and the reading can exceed three months. **You must to read the normative in the web page. This is only a scheme.**

#### A.1 Conventional thesis process of evaluation

1.-Activity report issued and signed by the coordinator of the program
2.-Thesis draft including annex with literal transcription of the paper used as quality.
3.-Thesis abstract
4.-One indication of quality (CNEAI/ANECA recognized). Original signatures of the co-authors (**)
5.-Anti-plagiarism thesis report: <a href="https://turnitin.com">https://turnitin.com</a>
6.-Proposal of three evaluators (*) + credentials of the "sexenios" (**): - Complete all the fields on the form. - Publications should be verified through the web: <a href="https://orcid.org/">https://orcid.org/</a> . - dates in the format: dd/mm/yy. - For foreign researchers, sexenios will be estimated by the UMH library services, providing the following information: ♦ UNESCO code: ORCID code: scientific area.
7.-Doctorado selects 2 evaluators.
8.- The evaluators will issue a positive or negative report to doctorate.
9.-Authorization of the deposit or corrections in the case of negative reports.

#### A.2 Evaluation of thesis by publications

1.-Activity report issued and signed by the coordinator of the program
2.-Thesis draft without signatures
3.-Thesis abstract
4.-Publications.
5.-Anti-plagiarism thesis report: <a href="https://turnitin.com">https://turnitin.com</a>
6.-Original signatures of the co-authors (**).
7.-Confidentiality agreement if necessary.
8.- Authorization of the deposit.

#### A.3 Conventional International Thesis (Documentation to be added to the evaluation phase) COVID-19

- a) Certificate of the Institute/University/Centre where the stay has been conducted. Minimum 3 months.
- b) Report of the Coordinator of the program validating the stay of the student.
- c) Proposal of 3 evaluators (1 + 2 foreigners). This also applies to international thesis by publications.  
-In the case of international thesis by publications, PhD select 3 evaluators but they do not emit evaluation  
-Same guidelines that in conventional thesis (A.1 (point 6).

In the current pandemic situation, you must request online defense at the beginning of the procedures. The proposed tribunal members must certificate they have the telematic tools to attend the thesis. If they are foreigners, they will have to provide the certificate with a **handwritten signature (no scanned signature)** and a photocopy of the passport. Nationals with the **certified electronic signature** is sufficient.

#### B. Thesis deposit (see document UMH Procedimiento depósito de tesis)

- 1.-Proposal of six tribunal members (\*) + credentials of the "sexenios" (\*\*):  
-You may include the three previous evaluators  
-With the same characteristics than the previous (see section A 6).  
- The president of a thesis tribunal must have recognized at least two "sexenios" of research or transfer, the last of them being active.  
- At least two members of the proposal (one must necessarily belong to the UMH) must meet this requirement (two "sexenios" recognized with the last of them active).
- 2.-Doctorado selects three regular members and two substitutes.
- 3.-Doctorado authorizes the deposit.
- 4.-The thesis is kept 10 working days in deposit.
- 5.-The secretary of the committee announces with at least 15 days the place, date and time of the thesis defense.

#### Remarks:

(\*) The evaluators cannot be linked to the UMH, (CSIC members are considered as the same institution UMH). The proposed experts should not belong to the same university or agency. International thesis must at have at least two foreign referees

(\*) evaluators profile, committee profile, and other documents, can be found in: <http://estudios.umh.es/doctorado/impresos-de-lectura-de-tesis-adaptados-a-estudiantes-del-rd-992011/> . Also in the intranet of IN web page.

(\*\*) See model